

Guidelines of the Nordic Pancreas and Islet Transplant Group (NπTG) in Scandiatransplant

ARTICLE I – Name and main objectives

Section 1: The name of the organization is the Nordic Pancreas and Islet Transplant Group (NπTG), founded in 2013.

Section 2: The main objectives for NPTG are to:

- Create a forum for discussion on questions relevant to cooperation and exchange of information between the Nordic transplant centers and the Scandiatransplant organization.
- To support and increase the pancreas and islet transplant activity within Scandiatransplant.
- Prepare issues and matters relevant to pancreas and islet transplantation coming up for discussion and decision at the Scandiatransplant Representatives' meeting.
- Plan and agree on studies using the Scandiatransplant transplant database.
- Agree on data to be presented in the annual report at the Scandiatransplant Representatives' meeting.
- Yearly evaluation of the exchange of pancreases and Islet for transplantation.

ARTICLE II – Organization

At least one member shall be appointed to the Group from each hospital involved in pancreas and/or transplantation.

In addition one member of the Scandiatransplant staff and one transplant coordinator are appointed to be part of the group.

One person is appointed as chairman. A new chairman should be appointed every 3rd year, however it's allowed to be re-elected one time (total 2 x 3 years). Chairman candidates should be announced to all present NπTG members at least one week before the annual meeting.

ARTICLE III – Tasks and responsibility

NπTG defines at the annual meeting each year what tasks should be looked into the next year. Members make use of electronic devices such as phone/mail for taking decisions between the “face to face” meetings. “Face to face” meetings may be held in a virtual form (Zoom, Teams etc).

ARTICLE IV – Meetings

Section 1: The date, time and place of the bi annual meeting shall be set by the NπTG at the present meeting.

Section 2: Extra meetings may be called by the members of the group.

Section 3: Notice of each meeting shall be given to each member, by e-mail, not less than one month before the meeting.

Section 4: The agenda for the meeting should be sent out by e-mail at least two weeks ahead of the meeting.

ARTICLE V - Committees

When needed the group may form ad hoc working groups with a specific interest or task. The NπTG appoints and agrees upon the members of the ad hoc group and decides on overall policy and principles governing the activities.

ARTICLE VI – Publications and Scandiatransplant database

Section 1: Any member of the NπTG can make a suggestion on a topic for an article using data from the common database.

Section 2: The group must be consulted and give its acceptance on the relevance of each publication.

Section 3: Authors shall be those who significantly contribute to produce the publication.

Section 4: All publications and reports using other country or Centre data must be presented to and accepted by all involved centers.

These Guidelines were approved at the Nordic Pancreas and Islet Transplant Group Meeting October 27, 2016

Minor revision made February 4, 2021