

Minutes

Meeting No.: 61
Time: 19.09.2011
Place: Reykjavik

Participants: The board of Scandiatransplant:

CHAIRMAN: Krister Höckerstedt, Helsinki (KH)
SWEDEN: Lars Wennberg (LW)
FINLAND: Helena Isoniemi, Helsinki (HI)
NORWAY: Pål-Dag Line, Oslo (PDL)
ICELAND: Margrét B. Andrésdóttir, Reykjavik (MA)
DENMARK: Kaj Anker Jørgensen, Aarhus (KAJ)

Director of Scandiatransplant:
DENMARK: Niels Grunnet, Aarhus (NGR)

Leader of meeting: Krister Höckerstedt (KH)

Writer of minutes: Niels Grunnet (NGR)

1. Welcome

2. Agenda and format of the meeting

Accepted with no comments.

3. Approval of minutes from board meeting No. 60

The sentence "kidney transplantations with a living donor for patients from region Sjælland will due to a contract be performed in Odense at least the next year" shall be deleted from the minutes also the version on the web-page due to further information that no formal contracts have been signed between the two transplant centers in question. Apart from this approved with no comments.

4. Since last meeting May 25, 2011

- **Minutes from Council of Representatives meeting May 25, 2011** (sent out and on the homepage)
- **Minutes of last board meeting** (sent out and on the homepage)
- **Invoices to the transplant centers for the year 2010**
Have been sent out to the transplant centers.
- **Sctp Research Grant 2011, management of administration**
 - The grant has been paid to the principal investigator in Oslo for administration. NGR has to find out when we can announce the grant for 2012, and when the board can evaluate applications and select one.
 - In the new announcement it has to be written that the applicants have to have approval from the ethical committees in the relevant countries.
 - That possible publications based on the Scandiatransplant research grant has to put on an acknowledgement to Scandiatransplant.

- That curriculum vitae only is necessary for the principal investigator. An application will have higher priority with higher number of participating countries within Scandiatransplant.
- NGR has to send a plan for announcement plus the text to the board members with response time of one week after which it can be placed on the homepage.
- The new announcement for travel grants shall also be put on the homepage.
- **Report from first two quarters of 2011, transplantation figures and waiting list statistics** (sent out and on the homepage):

There has been a great activity in Oslo with a remarkable liver export from Oslo. A refunding fee for basic costs was discussed and will be decided on later on by the Board. Some argued that the schemes can be difficult to read. The schemes for the third quarter of 2011 will be changed according to suggestions.

Sept. 16, 2011 there was a meeting in the STAMP advisory group. Apart from STAMP-Acceptable Mismatches Programme, a new term is launched, namely: LAMP (Local Acceptable Mismatches Programme). The Newsletter with the new details is intended to be sent out in September 2011.

- **New list of accounts for Scandiatransplant due to a new system at Aarhus University Hospital from July 2011:**

Due to a fusion of the hospitals in the Aarhus area, Denmark the new Aarhus University Hospital has been created and due to this we have had a new system with new lists of accounts for Scandiatransplant due to a new common system for Aarhus University Hospital from July 2011.

- **Information on the Efretos project:**

It was ended May 17, 2011 with a press release enclosed. Some in Europe have an interest in continuing work as indicated in the Efretos project, but EU do not demand this, and cannot support running activities of transplant activity, only projects can be supported by EU. Since more than 98% of organs within Scandiatransplant are transplanted within the Scandiatransplant organisation, there is no possibility to increase export of organs to other OEOs.

There was a general discussion on the way of managing organ transplantation activity within Scandiatransplant and within several other European countries or organisations.

5. Meeting at the Scandiatransplant office August 3, 2011 between the chairman and all employed at the Sctp-office (NGR, SSØ, BHP, FP, CMO, IW) issues:

- **A proposal for a new strategic basis of Sctp in the light of EU Directive 2010/53.**

Was discussed and some minor changes made in the text of the by-laws. However, this has to be discussed further on within the Board, within the Organisation, and finally within the Council of Representatives. If new by-laws shall be accepted then they have to be formulated and worded and sent out to all members of the Council of Representatives at least three weeks before the planned next meeting in May 2012.

- **Scandiatransplant homepage: Is our public image and is in need of a new layout. There were decisions on strategic plans:**

It was decided that Bo Pedersen (BHP) will take initiative in cooperation with the employed at the Scandiatransplant office to set up a new homepage within near future.

- **Current and known future working tasks need to be described and in the end to compare strategies with job descriptions and man hours:**

To get an overview of current and known future working tasks, all employed at the Scandiatransplant office in Aarhus were asked by KH to describe their present and upcoming working functions. These documents have been circulated between KH and all in the office and will need further elaboration to clarify more precise job descriptions and the need of man hours for different functions.

- What tasks may be omitted**- Situation of current and future personnel needs. More time to the medical director:**

It was suggested that the medical director should have more time than the formally 7 hours per week to be used in connection with Scandiatransplant. NGR has investigated the possibilities in the Region of Midjotland and at the Department of Clinical Immunology. Due to NGR's employment as civil servant and not on a contract, it can be very difficult to formally change the present situation with a full time specialist consultant doctor at department of clinical immunology and in addition formally association 7 hours per week to Scandiatransplant, but in reality using more than 7 working hours per week in relation to Scandiatransplant, which is accepted by the department.

- Announcement for student programmers has been launched at Aarhus University.

We are looking for one to two programmers working 10 hours/week. Other possible employments were discussed and situation investigated. A model with consultants in each center if possible with good knowledge in specific parts of the whole system was discussed and will be investigated.

Concerning student programmers to help creating the new web-based version of the Sctp data system there has been an announcement, and from September 1, 2011 a student being Bachelor in mathematics and datology has been hired (Camilla Møller Pedersen) for 20 working hours per week for the first two months, after that 10 working hours per week until December 31, 2012. There will be an evaluation in the first month, and BHP has defined specific working packages that she shall work with. The employment seems very promising.

We have not come further on with hiring consultancy in other transplant centers within the Sctp cooperation to do specific job functions for the Scandiatransplant organisation, but this issue shall be kept in mind and discussed and decided on in the coming time.

- Articles of association for "Foreningen Scandiatransplant". Some adjustments were proposed. Further suggestions of the by-laws are welcome. Changes in the by-laws can only be made at the Council of Representatives' meeting.**6. The EU-directive Action Plan Survey Nr 2. Answers from the five Scandinavian countries. Discussion on future strategy of the Action plan. Is there a need / possibility for a common strategy in this issue for the five Scandinavian countries?**

A big questionnaire has been sent to EU member states and has been answered from Finland, Sweden, and also Denmark due to a co-function between KAJ, Søren Schwartz Sørensen primarily, and others. Iceland have said that they cannot answer the questionnaire, Norway are working on an answer. This questionnaire shall be discussed on a meeting in Brussels at EU on Sept. 26-27, 2011. At that meeting there will be representatives from Norway, Sweden, Finland and Denmark. The board discussed elements of the EU directive especially appendix A and appendix B. To fulfill requirements of appendix A, data in the Scandiatransplant system can help very much and maybe brought to fulfill the requirements, however the content of appendix B is very doubtful and the board think that it should not be reported to EU.

Of course it is very necessary with traceability which we already have within Scandiatransplant. Today we have a lot of data areas within the different registers of the Scandiatransplant system, but we need to define the minimal data set for each organ to be reported and to be put in the Scandiatransplant data system as a mandatory activity. Data will be further discussed at the meeting in the Nordic Transplant Committee, in the meeting in Brussels on Sept. 26-27, and following meetings before each member state has to have found its way to respond and implement the directory.

7. The Estonian question:

KH reported for the applications from Estonia/especially Tartu. New knowledge that Sept. 23, 2011 the laboratory activities of the Estonian Organ Transplant Organisations will be

audited. October 21, 2011 there shall be a discussion with the Ministry of Health of Estonia. The board of Scandiatransplant will wait for the answer from Estonia on these two events.

8. Newsletters from Scandiatransplant:

Number 4 expected to be sent out Sept. 2011, look at the homepage for Scandiatransplant.

9. Preparation of the Nordic Transplant Committee meeting on Sept. 20, 2011:

The issues were discussed see separate minutes from this meeting.

10. Other subjects/information:

None.

11. Any other business:

See above.

12. Next meeting time and place:

To be held as a one day meeting in Oslo, Norway in February 2012, either Monday, February 13, or Tuesday, February 14, depending on information from Oslo.

Then there is a Council of Representatives' meeting on May 9, 2012 in Reykjavik and before this there shall be a Board meeting probably on Tuesday, May 8, 2012.

Niels Grunnet