



## **Guidelines for ScandiTransplant Travel Grants**

The ScandiTransplant Travel Grant aims to foster personal interactions, as well as clinical and/or scientific collaboration, between member hospitals and international transplant centers. This grant is awarded twice a year.

The following rules apply:

1. All employees currently engaged in active roles at ScandiTransplant member hospitals, primarily within areas aligned with the purpose of the ScandiTransplant Collaboration as delineated in the Articles, are eligible to apply for a travel grant. Allied health personnel, such as transplant nurses, transplant coordinators, research nurses, and junior faculty etc. are encouraged to apply and will be prioritized.
2. Financial assistance is available for both domestic and international travel related to pertinent studies and education aligned with the objectives of ScandiTransplant. Particularly encouraged are visits to collaborate with transplant centers, whether within or outside the ScandiTransplant network, for periods up to 8 weeks.
3. The ScandiTransplant Travel Grant Application form must be completed in English. Additional documentation should be in English and be limited to a maximum of two pages including the budget. The applicants CV (maximum two pages) should be attached.
4. A budget detailing the financial plan must be enclosed. When you apply for partial funding, ScandiTransplant must be informed of the total budget and any other funding. Travels to distant or costly destinations, or other extraordinary travel expenses must be specifically justified to receive priority.
5. ScandiTransplant does not grant financial support for participation in congresses, meetings, educational symposia, or similar activities, nor for partial financing of postdoctoral or research fellow study years, clinical fellowships or similar. Nor does ScandiTransplant grant financial support for expenses other than those of the applicant.
6. The grant applications are reviewed at a ScandiTransplant Board meeting in spring and fall.
7. The Travel Grant Report Form must be returned to ScandiTransplant no later than the end of the year following the travel. Money not used must be returned to ScandiTransplant.